

The Vestry of Calvary Episcopal Church
December 17, 2024 Vestry Meeting
Meeting Minutes

Term Expires:

January 2025

Debbie Pohler - **Present**
Greg Bethke - **Present**
Rick Lane, Sr. Warden - **Present**
Fred Steinkamp - **Present**

January 2026

John Bradshaw - **Present**
David Cook - **Present**
Oscar Lozano, Jr. Warden – **Present**
Sonia McGrath - **Present**

January 2027

Brandon Campbell - **Present**
Steve Evans - **Present**
Lori Hoy – **Present**
Ashley Vakulenko – *Not Present*

Also Present – Newly Elected Vestry Members: Kathy Bethke, Betty Gorham, Bob Morris

Ex-officio members

Scott McLemore, *Treasurer* – *Not Present*
Kathy Haley, *Clerk* – **Present**
Bill Daw, *Chancellor* – *Not Present*

Rev. Nancy Wilkes, Deacon – *Not Present*
Rev. Ralph B. Morgan, Rector - **Present**

Opening and Devotion

The meeting opened in prayer by John Bradshaw at 6:35 pm.
John Bradshaw gave the devotional.

Business

Meeting Minutes for the November 12, 2024 Vestry Meeting were reviewed.

Motion: John Bradshaw made a motion to accept the Minutes as presented. Sonia McGrath seconded the motion, and the motion passed.

The Treasurer’s report (prepared by Treasurer Scott McLemore and included in the vestry packet) was presented by Greg Bethke.

Motion: Brandon Campbell made a motion to accept the Treasurer’s report. Fred Steinkamp seconded the motion, and the motion passed.

Greg Bethke reviewed the Capital Campaign Report (included in the vestry packet). A draw on the construction loan was made in December 2024, with loan repayment for 2025 potentially covered by incoming pledges. Greg proposed using the ERC tax credit to cover loan repayment in 2026. For 2027, loan repayment will need to be funded through the general operating budget. Greg also proposed that in 2025 we begin to set aside money for the 2027 loan payments.

Greg discussed the preliminary budget that came out of the finance committee. The final budget will be approved at the January 2025 meeting. The next budget meeting will be held on Monday, January 13, 2025 at 5:30pm – all are invited to attend.

Motion: John Bradshaw made a motion to adopt a continuing resolution to maintain the December 2024 budget levels into January 2025, pending the approval of the 2025 budget later in January 2025. Brandon Campbell seconded the motion, and the motion passed.

Rector's Report – Fr. Ralph presented the Rector's report. See report in APPENDIX for details. The VPOD schedule was handed out and discussed. The January vestry meeting has been moved to January 18th at noon. This is right after the vestry retreat. The naming of the old green room and the parlor were discussed. The name discussed for the old green room is the Quiet Room and the parlor is the Rector's Study.

Sr. Warden's Report – Rick Lane presented the Sr. Warden's report (included in the vestry packet).

The vestry went into executive session at 7:52pm. Executive session ended at approximately 8:20pm.

Jr. Warden's Report – Oscar Lozano presented the Jr. Warden's report (included in the vestry packet).

Formation

The vestry retreat is January 17-18th at Calvary Episcopal Church in the Parish Hall.

Old Business – No old business

New Business – No old business

Closing – The meeting ended in prayer.

Adjournment – The meeting adjourned at 8:40 pm.

Action Items

* Rick Lane, Brandon Campbell and Steve Evans to develop an emergency response plan for Calvary. (Put on hold until the renovation project is complete) – **Open**

* David Cook to investigate buying a wall mounted first aid box. - **Open**

Minutes Submitted by Kathy Haley, clerk

See page 3 for APPENDIX

Rector's Report for December 17, 2024

- Welcome again to our new Vestry Members
 - Kathy Bethke, Betty Gorham, Jim Grotte and Bob Morris
 - We had a meeting on December 3rd that I thought was very beneficial. Those of you who will be their partners this year will need to fully walk around with them to make sure things are opened and then locked.
- I have your new partners ready and the yearlong schedule of your VPOD duties. I'm still working on the duties you will oversee as a vestry member.
- Christmas Eve is right around the corner –
 - We have moved the 10:30 service to 8:00pm
- We need to decide when to have our January Vestry Meeting.
 - Was to be on January 14th
 - Diocese will be having their Pre-council meeting on the 14th – HERE
 - Philip, Dorothy, Rick and the Sr. Warden will need to attend that meeting.
 - I would like to have one more meeting so we can pass the new budget before the Annual Parish Meeting on the 19th.
 - The 14th is available but that would then have some of you here Monday, Tuesday, Friday and Saturday (I expect you to be here on Sunday's anyway)
 - Are there other thoughts?
- Please don't forget to put on your calendars the vestry retreat:
 - January 17/18 - This will be the day before our annual meeting.
- Two new rooms that I would like to get input on the "naming" for lack of a better word.
 - The old green room – call "The Quiet Room"
 - The former Parlor – I'm looking for a name, one that I thought of could be
 - The Rector's Study or Rector's Conference Room – explain why

That's all I have for now. Thank you all for what you do and why you do it.



Date: 12 -17-24 _____

Rev. Ralph B. Morgan, Rector
Calvary Episcopal Church, Richmond